



Canadian Pediatric Endocrine Group  
Groupe canadien d'endocrinologie pédiatrique

## **CPEG FELLOWSHIP TERMS OF REFERENCE FOR FELLOWSHIPS TO BE AWARDED IN 2025**

### **MISSION:**

The mission of the Canadian Pediatric Endocrine Group [Fellowship Program](#) is the promotion and the development of Pediatric Endocrinologists. Priority will be given to those who plan to pursue a career within Canada. By providing salary and/or operating funds for training, the awardees will be enabled to expand their research, pedagogical, clinical, and/or advocacy skills for children with endocrine disorders.

Recently the awards have been almost exclusively granted to Pediatric Endocrine senior-year Residents or Clinical Fellows. The mission for these senior awards is to enhance their academic skills, provide a supportive environment, and prepare them for academic careers. Projects that the residents design and implement are given extra weight, particularly if scientifically meritorious. Ideally the project will mesh with the trainees' long-term career goals.

### **CRITERIA FOR APPLICATION:**

- Junior candidates (candidates entering their 1<sup>st</sup> or 2<sup>nd</sup> fellowship training year) must propose pediatric endocrinology training in a [program with Royal College of Physicians and Surgeons of Canada accreditation](#).
- Senior candidates (candidates entering their third or higher fellowship training year) who meet [Royal College](#) certification requirements may propose training in any Canadian centre.
- Priority will be given to applications for salary support. Applications for operating funds for proposed fellow research projects will only be considered based on availability of funds.
- Candidates will be evaluated based on past training, career intentions, support letters, academic merit and feasibility of the training proposal. Quality and feasibility of the project are essential elements of any funded proposal (for either salary or operating fund support). Late applications will not be considered.
- Please see the *CPEG Fellowship Reviewer Assessment Form* and rating grid on the CPEG website to provide more detailed explanations of how the application will be assessed.

### **TERMS OF THE AWARD:**

- Salary awards are \$80,000/year.
- Candidates are now allowed to hold 2 simultaneous salary awards. In such a case, the CPEG award can top up their total salary to a total \$80,000.
  - If a candidate were to be successful in obtaining both a CPEG Fellowship and an external salary award, the candidate is required to inform the [CPEG Fellowship Committee](#) Chair.
  - The deadline for this should be before the start of the Fellowship award.

## EXPECTATIONS OF THE SPONSORED FELLOW AND FELLOWSHIP PROGRAM:

- It is an expectation that the fellow will present the work undertaken during their fellowship at a [CPEG Annual Scientific Meeting](#). Their abstract must be submitted as part of the general call for abstracts and will be competitively reviewed with all submitted abstracts.
- Formal approval for any deferment or leave during the funding period must be sought from the [CPEG Fellowship Committee](#).
- Within a three-month period following completion of the fellowship period, the fellow is expected to submit [a brief report of their activities](#) to the [CPEG Fellowship Committee](#). As we are seeking documentation of how the year(s) of training were spent, the reports should be at least 1–2 pages long and outline the hypothesis for the project with some background. Include a description of the methods utilized to undertake the study, with the results and some discussion of the project in relation to current literature. Tables and figures are not required. This report should include information on any presentations, abstracts or manuscripts that have stemmed from the fellowship work. A finished manuscript may be appended to this report. This will be posted on the [CPEG website](#).
- While the submission of the report is the primary responsibility of the fellow, it is the ultimate responsibility of [Fellowship Program Director](#) to ensure that it is submitted. Failure to submit the report will result in the program's ineligibility to receive fellowship support for the next two years. Further sanctions will be at the discretion of the [CPEG Executive Committee](#).
- The Chair of the [CPEG Fellowship Committee](#) will send the [Fellowship Program Director](#) and the fellow one email as a reminder (please note that the Chair will use the email for the fellow from the CPEG directory—it is the responsibility of the fellow to ensure that this is current).
- All recipients of a CPEG fellowship award are expected to [join CPEG](#), if not already a member.
- CPEG Moonlighting Policy: In accordance with the Royal College's 2002 [Statement on Moonlighting](#) and policies from Canadian medical schools, recipients of the [CPEG Fellowship](#) may undertake limited moonlighting (extra clinical work for pay). These work shifts must abide by any additional guidelines imposed by their respective university. Awardees must not allow moonlighting to interfere with the completion of their fellowship project and their CPEG fellowship must take precedence over any moonlighting activities.